

**Cuthbertson High School**  
**PTSO Executive Committee Meeting Minutes**  
**August 10, 2015**

Attendees: (see sign-in sheet)

**Welcome & Introductions:** Pam opened the meeting and welcomed all members who then introduced themselves (PTSO position and student info.).

**Principal's Update:** Kim Schroeder

- Enrollment projected to be 1560 (372 seniors)
- Back to School Dates:
  - Parking passes (8/10-8/12) and schedule changes (8/10 for "Holes"; 8/11-8/13 for changes)
  - Teachers return week of Aug. 17
  - Aug. 19 - Breakfast for teachers sponsored by Stack's
  - Aug. 20 - Open House, 5:30-7:30 (drop-in format) - PTSO, CABC & Band Boosters
  - Aug. 25- Sr. Connection Meeting (monthly mtgs. being planned by Guidance Dept.)
  - Sept. 11 - 1st Home Football Game vs. Berry
  - Sept. 21 - Meet the Teacher (new date)
- Future Dates
  - Oct. 19-23 - Homecoming Week
  - Feb. 8 - Meet the Teacher
  - April 23 - Prom, Marriott Uptown
  - May 23-27 - Spirit Week
  - May 27 - Spring Fling
  - June 10 - 2PM, Graduation, Winthrop Univ. (10-12 tix per family)
- Sr. Events Committee - Sr. Breakfasts may look different this year
- Honor Roll Breakfasts scheduled

**Treasurer's Report:** Rowena Klampfer

- Review of 2015/2016 Budget
  - \$4k in Curriculum Support used for tutoring last year
- Spirit wear has been ordered for this year

**Review CHS Calendar of Events:** Pam Souza LeBlanc

- Pam will send out to everyone

Committee Updates:

- a. Fundraising - Rowena Klampfer
  - HR for solicitation; asking for contracted vendors so we don't overlap
  - Communication push - company match, AmazonSmile
  - Restaurant Nights
- b. Hospitality - Lynne Foreman/Nadina Nero
  - Will be taking a new direction this year and will utilize a group of volunteers
- c. Invest in CHS - Debbie Royse (not present)
- d. Membership - Lor Manalis/Allison Matthews
  - Ordering new cards (date change only)
  - Encourage teacher membership
  - Valerie Kennedy motioned to purchase a gas card, Lori Manalis seconded the motion. All in favor and purchase approved.
- e. Office Volunteers - Valerie Parrella (not present)
- f. Publicity - Valerie Kennedy
  - Needs committee information by Sunday at 5PM for Monday E-News
- g. Scholarship - Shannon Mallozzi (not present)
- h. Spirit Wear/School Store - Jayne Ruzsala/Dana Archer
  - Need help selling at Open House
  - Exec. Committee & volunteers will sell spirit wear at home football games
  - Discussed snacks that can be sold and school store hours
- i. Senior Events - Shannon Hord/Jen Shoun/Cathy Kelly/Rebecca Godby
  - Have raised \$10,700 (47%)
  - Need to meet w/Dr. Schroeder to review schedule
  - Requesting Sr. pictures for Student Council
  - Events will be held every 3rd Friday
  - 1st event scheduled for Aug. 28
  - All orders are local, except for one vendor

**Cuthbertson High School  
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Page Three**

- j. Volunteer Coordinator - MaryBeth Chatelain
  - Push for volunteer participation
  - Sign-Ups going out this week for back to school events and football games
  
- k. Website - Susan Garcelon
  - Making updates to website
  - E-mail phone updates by Wednesday
  
- l. Student Representative Update - Anna Martinez
  - Welcome banners
  - Breakfast for teachers (first Friday)
  - Homecoming theme - luau

**New Business:**

- a. New Model for Hospitality Committee
  
- b. Back to School Night
  - Membership
  - Invest in CHS
  - Spirit Wear
  - Sr. Events
  - Computer Lab

**Next Meeting: Sept. 21, 6-6:30PM**

Respectfully submitted,

Valerie M. Parrella  
Secretary