

Cuthbertson High School PTSO
Executive Committee Meeting Minutes – May 21, 2013

Attendees: Ms. Warr (Principal), Sarah Stott (Assistant Principal), Amy Githmark (Teacher Rep), Michele Pfaff (President), Linda Neal (Vice President), Kim DiBiasio (Vice President), Rowena Klampfer (Treasurer), Anyiesa Johnson (Secretary), Terri Murray, Karen Dickinson, Pam LeBlanc, Ellen Springer, Sheri Cureton, Karen Dickinson, Emily Hensley, Debbie Morton, Tamara Pangle, Lynette McCoy

Call to Order: Meeting was called to order by President Michele Pfaff at 6:50 pm in the CHS Media Center – Online Class.

Nominating Committee: Nominating committee presented slate of candidates as attached. Quorum was met and all voted in favor of slate as presented – SEE ATTACHED EXHIBIT 1

Treasurer's Report: Rowena reviewed April P&L statements. Final allocations need to be made for end of year. Ms. Warr requested contribution toward building landscape project. Terri Murry made a motion to allocate \$1500 toward the landscape project; seconded by Emily Hensley. All vote yes by show of hands.

Administration Report: Ms. Warr – Open House – August 22nd 5:30 pm to 7:30pm drop in event. Reviewed 9th grade orientation – approximately 100 families participated. PTSO membership expressed that spiritwear sales and membership signup was very low at this event.

Committee Reports:

- a. A-Honor Roll Breakfast – (5 min) – Michele Pfaff
 - i. Final - May 5/29 – Sheri Cureton will handle
- b. Chevalier Breakfast - May 22 – Need 2 casseroles, 3 bagels, 2 breakfast breads
- c. Scholarship Committee (2 min) – (4) Scholarships awarded out of 9 eligible applicants
- d. Faculty/Staff appreciation: Appreciation week (3 min) – Sheri Cureton –
 - i. Exam week – lunch and snack bags.
 - ii. Gifts to be handed to teachers at 5-29 staff meeting
- e. Spirit wear/ Snack Rack Update (5 min) - Kim DiBiasio
 - i. Fully stocked for next year
 - ii. Rising 9th Grade Orientation- \$500 in sales.
- f. Senior Events update (2 min) – Emily Hensley –
 - i. Last events - Banquet, Final breakfast & Spring Fling
- g. Publicity/E-news (2 min) – Karen Dickinson – **No report**

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Executive Committee Meeting Minutes – May 21, 2013

- h. Building & Grounds: (2 min) – Terri Murray
 - i. New pots to be purchased
- i. Membership (2min) – Fran Faraci – NO report
- j. Invest in A Student update (2min) - Ellen Springer
 - i. 113% of goal – exceeded goal this year
 - ii. Discussion about bulk mail options and creative ways to donate for next year
- k. Volunteers (2 min) – Pam LeBlanc
 - i. New sign-up requests will go out for next year.

Teacher Representative Report: - Thank you for appreciation week.

Secretary Report: Approval of minutes from April 9th executive committee meeting - approved by a majority show of hands.

Adjournment: Meeting adjourned at 8:08 pm.

Respectfully submitted,
Anyiesa Johnson

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EXHIBIT 1

CHS PTSO Nominating Committee Slate 2013-2014

Name	Position	STATUS	VOTE
Anyiesa Johnson	President	NEW	YES
Kim DiBiasio	Vice President	RETURNING	YES
	Vice President	VACANT	
Rowena Klampfer	Treasurer	RETURNING	YES
<i>Elaine Freitag</i>	<i>Secretary</i>	<i>NEW</i>	<i>YES (DECLINED POSITION AFTER VOTE)</i>
	Acad. Achievement Awards	VACANT	
Terri Murray	Building & Grounds	RETURNING	YES
	Faculty & Staff	VACANT	
Pam Souza LeBlanc & Valerie Kennedy	Holiday Bazaar Co-Chairs	NEW & RETURNING	YES
Pam Souza LeBlanc	Volunteer Coordinator	RETURNING	YES
Ellen Springer	Invest in a Student	RETURNING	YES
Carla Stamper	Membership	NEW	YES
Sheri Cureton	Office Volunteers	NEW	YES
Karen Dickinson	Publicity	RETURNING	YES
Michele Pfaff	Senior Events Co-chair	NEW	YES
Linda Neal	Senior Events Co-chair	NEW	YES
Kim DiBiasio (Jayne Ruszala)	Spirit Wear/School Store	JAYNE RUSZALA - NEW	YES