

**Cuthbertson High School  
PTSO Executive Committee Meeting Minutes  
April 8, 2024**

**Attendees: Tracey Hammond, Lori Fishman, Rachel Cluna, LaTanya B. Johnson, Rebekah Garrett, Lisa DiPiazza, Cathleen Ryan, Alison Gaffney, Alexandria Hoehl, Jamie Thatcher, Meghan Desch, Anh Chewning, Kimberly Lightfoot**

**Call to Order: 6:34 p.m.**

**Approved Meeting Minutes from December: Minutes approved**

Tracey Hammond thanked the hospitality team for all of their great events and effort put into teacher treats and lunches.

**Administration and Staff Update: Dr. Decouto and Amy Githmark**

- Thank you to the hospitality committee for the staff treats.
- Prom will be this Saturday 4/13
- Mrs. Githmark will remain as the staff representative for next school year.

**Student Council President's Report: Josh Lakin**

- Applications for student council officers for next school year going on now. We will have new officers before end of the school year.

**President's Report: Tracey Hammond**

- Thank you to Alexandria Hoehl for offering to be our Vice President next year. July 1<sup>st</sup> is the official date for transition.
- President is still TBD
- PTSO donation for the school for this school year will be given

**Treasurer's Report: Rachel Cluna**

- Review of the 2023-2024 budget – approved
- Reminder to the board that if you need to be reimbursed, please submit a reimbursement form with your receipts. Please give Rachel a week for reimbursements.
- New profits and loss report template. We will use this report starting for next school year.

**Committee Updates:**

**Senior Events – Anne Divers and Cathleen Ryan**

- Poppyseed bagel breakfast in March did well. They only had 150 students attend. Trying to push for more lunches in the future.
- The committee asked permission to do a catered luncheon for Seniors on 4/19 instead of a breakfast. Dr. Decouto would check and get back to the team.

**Scholarship – Meghan Desch**

- Scholarship application information is out. Only 4 students have applied. The deadline for all applications is Friday April 19, 2024.
- The new google form has streamlined the process tremendously and Megan was thanked for all of her efforts.

### **Hospitality – Jenn Ward**

- Teacher birthday treats this month
- A honor roll treats for 5<sup>th</sup> grading period will be in May. This will be the last one for the school year.
- Teacher appreciation week is 5/6 – 5/10 with the luncheon for all teachers and staff being on Friday May 10, 2024.
- Order of the Chevalier is tentatively scheduled for 5/30/24 at 11 a.m.

### **Spirit Wear – Trish Hyso**

- Need to get inventory for Mr. Stout.
- Mr. Stout would like to give a coupon for staff at their luncheon on 5/10 to purchase spirit wear.

### **Communications – Denise Faulkner**

- No updates at this time

### **Membership – Lisa DiPiazza**

- No updates at this time. Still looking into transitioning to the square system for next year.

### **Invest – Justin Cook**

- No updates at this time. Still looking into transitioning to the square system for next year.

### **Volunteer Coordinator – LaTanya Johnson**

- Will get out the sign up genius for teacher appreciation week donations this month.

### **New Business**

- Kimberly Lightfoot joined the meeting and will be our volunteer coordinator next school year.
- Jamie Thatcher joined the meeting and will be our spirit wear chair person for next school year.

**Adjourn 7:18 p.m.**

**Respectfully submitted,  
Lori Fishman  
CHS PTSO Vice President**