



# Cuthbertson High School PTSO

1400 Cuthbertson Road, Waxhaw, NC 28173 Phone: 704-296-0105  
[cuthbertsonhsptso@gmail.com](mailto:cuthbertsonhsptso@gmail.com) ~ [www.cuthbertsonhsptso.com](http://www.cuthbertsonhsptso.com)

## CASH BOX REQUEST

Date Requested/ Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_ Contact Info: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_

Event Name: \_\_\_\_\_

Amount Requested (in words): \_\_\_\_\_ Amount Requested (in \$): \_\_\_\_\_

\_\_\_\_\_

PTSO Executive's Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Print Name and Signature

*For Treasurer's Use Only:*

Amount Issued: \_\_\_\_\_ Charged To: \_\_\_\_\_

Date Processed: \_\_\_\_/\_\_\_\_/\_\_\_\_ Booked: \_\_\_\_/\_\_\_\_/\_\_\_\_



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