

**PTSO Executive Committee Meeting Minutes  
August 16, 2018**

**Attendees:** Susan Garcelon, Allison Matthews, Cathy Kelly, Rebecca Godby, Diana Skarbek, Tracey Hammond, Denise Nola, Kelly A. Sanfilippo, Jeff Stout, Lorraine Berkowitz, Shannon Mallozzi, Julie Swafford, Georgina DeCouto

**Call to Order:** 6:35 PM

**Approve Meeting Minutes for May 14, 2018:** Rebecca Godby moved to approve and Cathy Kelly seconded the motion. Minutes approved.

**President Welcome and Introductions:**

Shannon welcomed new committee chairs for 2018-2019:

Scholarship – Denise Nola  
Volunteer/Sign Up: Tracey Hammond  
Membership: Julie Swafford  
Invest: Trish Giglio

**Reminder:** Next Meeting will be the General PTSO meeting and Meet the Teacher night- September 13, 2018.

**Principal's Report:**

- Cuthbertson is now the largest high school (student pop) in Union county with 1843 enrolled, but more enrollments are expected. Six new teachers have joined the team as well, with Science courses being added. Every classroom is being utilized, so most teachers will leave their classrooms during their planning period.
- The 10 year Anniversary planning is underway with activities planned throughout the year, but with a focus on homecoming. There will be a tailgate from 5:30-7:00 on October 8<sup>th</sup>. Food trucks, music and games will be available. Admission is free. Past principals will be recognized.
- The Student Council is planning an off-site dance for Saturday evening. Details TBD.
- Dr. Decouto shared there will be an additional special needs class at Cuthbertson this year. They are in need of 3<sup>rd</sup> grade – middle school leveled books, bean bag chairs, board games, kitchen utensils, Rubbermaid bins and puzzles (100 pieces and up). Peer tutoring may be available for this class. The teacher is Kayla Wynne. Shannon suggested Kayla be invited to attend a future PTSO meeting.
- Calendar Reminder: CHS Open House is Thursday, August 23, 2018.

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## **Committee Chair Updates:**

### **Hospitality**

- Losing Bravo will mean additional funds needed for teacher luncheons. The team will likely use Stack's again.
- Will celebrate teachers who had birthdays over the summer and September birthdays.
- Dr Decouto will provide the birthday list to the team.
- Mr. Stout shared that Southbrook Church will provide breakfast to teachers for the first day of planning week.
- Mr. Stout is also providing lunch on Friday for the staff. Dr. Schroeder will return for the lunch.
- Teachers will be offered 10% off Spirit Wear.

### **Community Partnership**

- David Upchurch is a potential sponsor for the graduation medallions.
- Murdock Orthodontics would like to partner with the PTSO.

### **Investi in CHS**

- Invest forms will be given to all students on the first day of school.

### **Membership**

- Membership forms will be given to all 9<sup>th</sup>-11<sup>th</sup> grade students on the first day of school.
- Current membership: 271 Seniors, 24 Open House events, 3 staff, 3 online

### **Scholarship**

- No activity until spring.

### **Office Volunteers**

- Discussion that Guidance will now utilize volunteers. Contact Valerie Parrella if you are interested in being on the volunteer list for the main office or guidance.

### **Spirit Wear**

- Moving to all online sales
- Still have some inventory to move
- Working on Anniversary t-Shirt – Consensus to go with bold writing, “Cavalier Spirit Since 2009”
- Regarding online sales and programming, Shannon expressed concern that the PTSO is still relying too heavily on Rowena for PayPal changes. Shannon suggested we should pursue a knowledge transfer with Rowena. Shannon will have further discussions with Windy and others as necessary.

### **Senior Events**

- 271 packages sold...with online sales and form collection continuing
- All yard signs were ordered and are available for distribution.
- 245 t-shirts and 185 hoodies were ordered in initial order.
- Yard signs, t-shirts, and hoodies were distributed to students who purchased early during Senior parking permit day
- Gold items (lanyards, magnets, etc.) will be delivered in September due to ordering minimums.
- Final day to order Senior Package will be September 4<sup>th</sup>.
- The next distribution of package items will be during open house on 8/23.
- Other Dates:
  - o 8/31 ice cream on senior patio
  - o 9/21 Senior Breakfast
  - o 10/5 Tailgate special opportunity for Seniors (TBD)
  - o 10/19 Senior Breakfast
  - o 11/16 Senior Breakfast
  - o 11/6 National Nacho Day (TBD) - Lorraine indicated she could get nacho samplers at cost.
  - o 12/4 Senior Breakfast

### **New Business**

- Open House 8/23, 6-7:30 PM
- Curriculum Night, General PTSO meeting 9/13, 6-8 PM
- Homecoming 10/5

**Adjourn:** 8:25 PM