

Cuthbertson High School

PTSO Executive Committee Meeting Minutes

October 15, 2018

Attendees: Shannon Mallozzi, Rebecca Godby, Windy Fraser, Valerie Parrella, Libby DeRonne, Kim Kivimaki, Patricia Giglio, Allison Matthews, Julie Swafford, Kayla Wynne, Liz Patel, Lorraine Berkowitz, Kennedy Roth, Sue Garcelon, Amy Githmark, Kelly Sanfilippo, Kennedy Roth, Georgina DeCouto, Jeff Stout, LaDonna Baldwin

Call to Order: 6:45 PM

Approve Meeting Minutes for General Meeting, September 24, 2018: Kim Kivimaki moved to approve and Rebecca Godby seconded the motion. Minutes approved.

Principal's Update:

- Testing
 - PSAT was administered on 10/10.
 - Pre-ACT scheduled for 10/25.
- Homecoming
 - Community feedback on tailgate was very positive.
 - Attendance was good. Superintendent Houlihan attended.
 - Considering more tailgate events, maybe 3x/year, including Sr. night, with a different group running each event.
 - It was a successful night for the vendors. They did not receive compensation for being there and kept all of the proceeds.
 - Student Council helped during the event.
 - Cornhole boards that were a gift from the class of 2018 were used.
- Transition to Adulthood (TTA) Program - Mr. Stout and Shannon Mallozzi to discuss PTSO support, etc.
- Last home football game is Nov. 2.

President's Update:

- Welcome Kayla Wynne, Transition to Adulthood (TTA) program teacher.
 - Program focuses on activities of daily living. Currently, there are 11 students in the program located in D105.
 - Ms. Wynne has two assistants and 4 peer tutors and encourages student involvement.
 - **Shannon suggested doing an interview with current peer tutors so students can learn more about the program and opportunities for peer tutoring available to Jrs. and Srs. in good standing.**
 - Shannon will follow up with Kayla to coordinate.

- The students grocery shop on Thursday and cook on Friday.
 - They bake treats for teachers birthdays and could use baking sheets, cupcake tins, liners, etc.
 - They can also use gift cards to Walmart, Target and Harris Teeter.
 - **PTSO will support as budget allows and it was suggested that there be a quarterly Sign-Up for needed items (Tracey Hammond).**

Treasurer's Report:

- Windy has updated all budgets and asked each chair to review for accuracy.
- All receipts must be saved for sales tax refund.
- Windy must keep paper receipts for auditing purposes.

Committee Chair Reports:

Hospitality - Liz Patel

- Monthly birthday cupcakes will be delivered 10/18.
- Monthly treat will be Halloween treat bags.
- Annual pie drive coming up in November.
- Holiday staff luncheon is 12/21.
- Order of the Chevalier Breakfast - 12/7
- A Honor Roll Breakfast - 12/18
- Committee will be doing more SignUp Genius requests for donations to help stretch budget.
 - It was discussed that **SignUp Genius list needs to roll over** and be added to each school year to maintain volunteer list.

Community Partnership - Open

- Currently, the position of chair is vacant.
- How do we create mutually beneficial relationships?
- Murdock Orthodontics
 - Shannon met with them last month and discussed a \$5K donation to the scholarship program. It was suggested that we auction off a orthodontia package valued at \$6K with the PTSO keeping the proceeds and Murdock donating the remainder to reach \$5K.
 - **The goal would be to identify the best time/audience for the auction, perhaps during upcoming theater performances by Kensington, Newtown and CHS.**

Invest in CHS - Trish Giglio

- Met with Windy prior to tonight's meeting and donation numbers are in sync.
- Donations on target vs. last year.
- Trish will coordinate monthly donor recognition in CHS E-News with Allison Matthews.

Membership - Allison Matthews, Julie Swafford

- Staff membership is 67%. Staff members can join online with no fee.
- Githmark has 69 staff members.
- Currently 559 families overall have enrolled, 380 of which are Sr. families.
- 70 fees have been paid via the mailbox and 57 have been paid online since start of school year.
- Shannon suggested we promote in our communities. Kim Kivimaki will send out link.

Office Volunteers- Valerie Parrella

- Guidance is in need of additional volunteers.

Scholarship - Denise Nola (absent)

- No update.

Spirit Wear - Lorraine Berkowitz, Kelly Sanfilippo

- The store is open on Wednesdays at lunch.
- Sales of tie dye shirts were disappointing. Price point? Awareness? Hurricane? Color war shirts?
- \$960 sales during Homecoming
- Upcoming events - Holiday Bazaar, DECA community yard sale
- PJ bottoms - Mr. Stout ok with selling them.

Senior Events - Rebecca Godby

- 380 packages have been sold to date; 91% participation goal met!
- Distributed packages at Open House, Sept. Breakfast, Curriculum Night and lunch.
- \$26K was raised in sales revenue and \$11K has been spent on package items and first three events.
- Events hosted:
 - 8/31 First Friday/Welcome Back Seniors - ice cream event on Sr. patio with Waxhaw Creamery providing ice cream. ALL Seniors were included. Handed out sunglasses. Had photo op set up on patio (blue Adirondack chairs w/gold pillows, 2019 balloons, chalk for students to chalk patio and bubble wands). Last chance to hand out flyers.

- Last chance order opportunity extended to today. Need 12 for min. order on t-shirts and signs.
- Working with a local business partner on possible funding of graduation medals.

Next up:

- 10/19 - Sr. Breakfast (Dunkin' Donuts)
- 10/31 Halloween Treats
- 11/6 - National Nacho Day
- 11/16 - Sr. Breakfast

Long range plans:

- 12/4 Sr. Breakfast (hot breakfast option?)
- January-Cram Jam?

Volunteers - Tracey Hammond (absent)

- **Shannon to follow up with Tracey re: SignUp Genius merge**

Communications - Sue Garcelon, Kim Kivimaki

- Password issues have been resolved.
- Kim will follow up with Melissa on FB promo within communities.

Teacher Representative Report - Amy Githmark

- Muffin and scone day was great!
- The staff truly appreciates the treats provided by the PTSO.

Student Representative Update - Kennedy Roth, Libby DeRonne

- Kennedy is Student Body President and Libby is Vice President.
- CHS vs. Parkwood Powder Puff Game scheduled for 10/2 at Parkwood HS. Participants are mostly Srs. with honorary Jrs.

New Business

- See highlighted items in minutes.

Adjourn: 8:29pm

Next meeting: 11/19, 6:30PM, C138

Respectfully submitted,
Valerie Parrella
CHS PTSO Secretary