

Cuthbertson High School
PTSO Executive Committee Meeting Minutes
December 10, 2018

Attendees: Shannon Mallozzi, Rebecca Godby, Windy Fraser, Valerie Parrella, Allison Matthews, Liz Patel, Lorraine Berkowitz, Amy Githmark, Kelly Sanfilippo, Diana Skarbek, Patricia Giglio, Kennedy Roth, Georgina DeCouto, Jeff Stout.

Call to Order: 6:33PM

Approve Meeting Minutes for November 19, 2018: Amy Githmark moved to approve and Kelly Sanfilippo seconded the motion. Minutes approved.

Principal's Update:

- Mr. Stout stated he was very appreciative of the PTSO's continued support.
- Classes end on 12/21.
- He followed up on the November 19 discussion about the condition of the cafeteria following lunches. The number of staff is based on sales and they are short-handed. Trash cans do not always get emptied between lunches. He will be purchasing more cans and agreed that more focus must be placed on supervision of students.

President's Update:

- Soup-er Bowl of Caring 2019 (Friday, 2/1?)
 - Mrs. Hammersmith usually coordinates. Kennedy Roth will follow up and provide details to Shannon.
- Board Member Status for 2019/2020
 - Mallozzi, Godby, Fraser, Parrella - not returning to Exec. Board
 - Parrella - Office Volunteers, Sr. Events?
 - Patel & Skarbek - Hospitality
 - Berkowitz - Spirit Wear, Sr. Events
 - Sanfilippo - Spirit Wear
 - Giglio - Invest in CHS
 - Matthews - Membership, Exec. Board?
 - Swafford - Membership
 - Githmark - maybe another staff member?
- Shannon suggested a Spring breakfast for recruitment of new members and also attending a CMS PTSO meeting to recruit incoming parents.

Treasurer's Report:

- As an FYI, Windy reminded the committee chairs that their budgets do not get reimbursed for taxes. Any taxes refunded go into general PTSO account.

Committee Chair Reports:

Hospitality - Liz Patel, Diana Skarbek

- Order of the Chevalier Breakfast - 12/7 - Stack's
- A Honor Roll Breakfast - 12/18
- Staff Luncheon - 12/21 - Stack's
 - Gift card sign up at 100% (merging of SignUp Genius lists definitely helped)
 - 11AM-1:30PM - cafeteria staff will eat first.

Community Partnership - LaDonna Baldwin (absent)

- No update.

Invest in CHS - Trish Giglio

- There is now a button on the PTSO web page for Invest in CHS donation.
- Reminder in newsletter that donations are tax deductible.
- Donations will be accepted during Feb. 11 Curriculum Night.

Membership - Allison Matthews

- Current membership is 652.

Office Volunteers - Valerie Parrella

- No update.

Scholarship - Denise Nola (absent)

- No update.

Spirit Wear - Lorraine Berkowitz, Kelly Sanfilippo

- Currently there have been 30 pre-orders for pajama pants. There will be 30 pairs available for sale at Holiday Bazaar.

Senior Events - Rebecca Godby, Cathy Kelly

- Last Chance Orders:
 - 8 t-shirts are complete. Will distribute at Friday's Senior Breakfast.
- Events hosted:
 - No events hosted since last PTSO Mtg.
 - Next breakfast is this Friday, December 14th.
- Working with one of the Senior Moms who is a local real estate agent on possible funding of the graduation medals.
- Next up:
 - 1/13-Cram Jam - approved by Mr. Stout
 - 2/15 - Senior Breakfast
 - 3/15 - Senior Breakfast
- Long Range Plans:
 - 4/10 - Cap-N-Gown Day-Need to identify cupcake vendor/source + water bottle labels
 - Senior Week - Movie on the Lawn option - one night that week???
 - 5/24 - Senior Lunch & Spring Fling
 - 6/?? - Rehearsal Day - Possible cookie vendor/resources:
 - The Flour Garden, Donna Armstrong, 518-848-5336
 - sugarspicegifts@gmail.com

Volunteers - Tracey Hammond (absent)

- No update.

Communications - Susan Garcelon, Melissa Plemmons, Kim Kivimaki (all absent)

- As a reminder, Kim needs updates for E-News by Wednesday of every week.

Teacher Representative Report - Amy Githmark

- Mrs. Githmark thanked the PTSO for the Thanksgiving pies.
- She will make one last push before end of 1st semester for staff membership (maybe an incentive like "jeans week")

Student Representative Update - Kennedy Roth, Libby DeRonne (absent)

- Spirit Week (Dec. 7-21) - approved by Mr. Stout
 - Winter sports day
 - Character day

- PJ day
- Santa hat day
- Ugly sweater day.
- Kennedy presented some ideas for February (matchmakers, crush for crush) and will discuss further with Mr. Stout.

New Business

- No new business was discussed.

Adjourn: 7:23pm

Next meeting: 1/14, 6:30PM

Respectfully submitted,
Valerie Parrella
CHS PTSO Secretary