

Cuthbertson High School
PTSO Executive Committee Meeting Minutes
December 9, 2019

Attendees: LaDonna Baldwin, Lorraine Berkowitz, Dina Blazek, Lisa DiPiazza, Susan Garcelon, Tracey Hammond, Allison Matthews, Diana Skarbek, Julie Swafford, Georgina Zayas-Decouto

Call to Order: 6:30 p.m.

Approve Meeting Minutes from November: Allison Matthews moved to approve; Lisa DiPiazza seconded the motion. Minutes approved.

President's Report:

- The Checkers event is December 14; the chorus will be performing.
- Allison shared the Treasurer's report in Jane's absence.
 - The financials are up-to-date through December 5.
 - The numbers for Membership and Invest will be reconciled to be up-to-date.
 - Income from Membership and Invest are lower than goals set.

Committee Updates:

Communications

- Spirit wear is updated on the web site.
- The Communications committee is looking for a volunteer to handle the web site updates and shadow the committee to be familiar with responsibilities going forward.

Membership and Invest

- Ideas to increase awareness and membership include:
 - Sending membership information with report cards.
 - Having a presence at Curriculum Night on February 10.
 - Sending communication to or calling last year's members who have not joined the current year to encourage them to sign up for the 2019-2020 school year.
 - Sending Robo calls.

Hospitality

- The December A Honor Roll breakfast will be held December 11.
- The Holiday luncheon will be the Friday before winter break, on December 20.
- Options are being reviewed for spring: possibly Salsarita's or barbecue.

Senior Events

- Senior breakfast scheduled for December 13, along with goodie bags with cocoa and cookies.

Spirit Wear

- Spirit wear will be sold at the CHS holiday bazaar on December 14, two up-coming home basketball games, and at Curriculum Night in February.
- The holiday bazaar is traditionally the biggest sales day of the year.
- New items include magnets, a beanie, a long sleeve t-shirt, and a sweatshirt with the "Champion" font.
- Pajama pants will be available for sale; boxer shorts will not.
- Comments were shared regarding the ease of purchasing and availability of CHS spirit wear versus other schools.

Volunteers

- Everything is all set!

Scholarship

- The Scholarship program is being revamped for the 2019-2020 school year including a new rubric, with the goals of becoming a more transparent process with procedures in place to ensure fairness and impartiality.
- Information on how and when to apply will be shared via the school website, facebook, and email.
- A new step in the process will be candidate interviews.
- The required GPA has been changed from 3.5 to 3.2.
- The current guidelines of students being enrolled at CHS and their families being PTSO members are still in place.
- Currently there will be four \$1,000 scholarships awarded, with the potential for more.
- The deciding committee currently consists of: Ms. Brasile from UNCC; Ms. Caldwell of Charlotte Mecklenburg Schools; Ms. Grant; Dr. Murdock, PTSO sponsor; and Dr. Sykes from Wingate.
- A meeting will be held in April to finalize plans.

Student Report

- Lorraine shared information from the Student Council in Maiya's absence.
- Senior Olympics will be held December 14.
- The food drive was successful.
- Prom committee meetings are starting.

Other

- Allison proposed the following changes to the PTSO by-laws, to be voted on at the next PTSO meeting:
 - Article V, Section 3 Membership and Dues
Dues shall be payable at any time between March 15 (of the year prior to the membership year) and June 15 of the membership year. Dues shall not be prorated.
 - Article VI, Section 4 Officers and their Election
The President and Vice President will serve a one-year term with the option of serving a second term if desired.
Officers serving as Treasurer and Secretary may serve for three or more terms if desired, and approved by vote during the election of officers in the May general meeting.

Next meeting: Monday, January 13, 2020

Adjourn: 7:27 p.m.

Respectfully submitted,
Julie Swafford
CHS PTSO Secretary