

**Cuthbertson High School**  
**PTSO Executive Committee Meeting Minutes**  
**January 10, 2022 (via video conference)**

**Attendees:** LaDonna Baldwin, Kelly Barna, Sonya Carter, Justin Cook, Rebekah Garrett, Jane Gettinger, Amy Githmark, Tracey Hammond, Asa Humphries, Serena Johnson, Christy Lundy, Allison Matthews, Liz Patel, Julie Swafford, Jenn Ward, Georgina Zayas-DeCouto

**Call to Order:** 6:32 p.m.

**Approve Meeting Minutes from December:** Minutes approved.

**Administration and Staff Update:**

- Dr. DeCouto thanked the PTSO and the Cuthbertson community for the holiday luncheon, gift cards, and support.
- Exams were in process and running smoothly. Everyone is ready to start the new semester next week.
- The Souper Bowl of Caring will need to be approved from UCPS administration. Approval is still pending.
- Amy Githmark reiterated appreciation for the luncheon in December and the gift cards. She expressed appreciation for the support from the PTSO and the Cuthbertson families.

**Student Council President's Report**

- Asa Humphries reported the student council is busy with sign-ups for Senior Juggernaut. Details, rules, and registration are online.

**President's Report:**

- LaDonna Baldwin shared the open positions on the PTSO Board for the 2022—2023 school year: Vice President, Secretary, Communications Chair, Scholarship Co-Chair, and Spirit Wear Co-Chair.
  - She suggested an on-line and in-person open house where a list of position duties would be explained.
  - Allison Matthews reminded the board that the nomination and election process is spelled out in the PTSO by-laws, and descriptions for some positions are also in the by-laws.

**Treasurer's Report:**

- Jane Gettinger shared highlights from the monthly financial reports.
- Families in the community continue to be generous with donations via Venmo for Staff Appreciation events.

**Committee Updates:**

**Senior Events**

- Upcoming Events:
  - February 11—Senior Breakfast/ Valentine's theme.
  - March 17—Senior Breakfast/ St. Patrick's Day theme.
  - April 8—Food truck or ice cream on senior patio.
- The committee is established for the 2022—2023 school year.
  - The first meeting was held January 6.
  - Christy Lundy was elected Committee Chair. Other members include Margaret Herdegen, Serena Johnson, Allison Matthews, Kristy O'Dea, Julie Swafford, and Jenn Ward.

**Hospitality**

- Plans are being made for a Valentine's Day treat for the Cuthbertson teachers and staff.
- January birthdays were recognized with Crumbl cookies.
- Committee Chair Jenn Ward will send out requests for volunteers when needed via Sign Up Genius.

**Scholarship**

- Information has been posted on social media and in the Cuthbertson newsletter.
- The application deadline is April 22, 2022.

**Membership**

- A comment was made that more focus should be given to reaching families new to the area.
- The committee is working on the development of a new Welcome Packet.

**Invest**

- There are 126 families who have donated to Invest so far this year.
  - (There was a total of 106 families for the 2020—2021 school year.)
- Information will be disseminated to maximize corporate matching programs.

**Spirit Wear**

- The committee is looking for a co-chair. Anyone interested should email LaDonna.

**Next meeting:**

Monday, February 14 at 6:30 p.m.

**Adjourn:** 7:30 p.m.

Respectfully submitted,  
Julie Swafford  
CHS PTSO Secretary